



## **ARCHIVAL POLICY of SAKETH SEVVENSTAR INDUSTRIES LIMITED**

(Pursuant to Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)

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### **1. Objective**

The objective of this Archival Policy is to ensure proper archival of material disclosures made by the Company to the stock exchanges and uploaded on its website in accordance with Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR").

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### **2. Applicability**

This Policy shall apply to disclosures of events or information that have been determined as material in terms of the Company's Policy on Materiality of Events and Information and as disclosed to the stock exchanges under Regulation 30 of the SEBI LODR.

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### **3. Archival Duration and Procedure**

All material events or information disclosed to the stock exchanges shall be hosted on the Company's official website.

Such disclosures shall be available on the website for a minimum period of five (5) years from the date of disclosure.

After the expiry of five years, such disclosures shall be archived and stored in a secure location, either in physical or electronic form, with restricted access.

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### **4. Mode of Archival**

The archived data may be stored on secured servers or external storage devices as approved by the IT department and shall be retrievable within a reasonable time upon request by authorized personnel or regulatory authorities.

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### **5. Authority and Responsibility**

The Compliance Officer shall be responsible for:

- ✚ Monitoring the disclosures made under Regulation 30;
  - ✚ Ensuring timely archival as per this Policy;
  - ✚ Providing access to archived records when required.
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## **SAKETH SEVVENSTAR INDUSTRIES LIMITED**



## 6. Review and Amendments

This Policy shall be reviewed at least once every three years or upon amendment of applicable laws or regulations. Any changes to the Policy shall be approved by the Board of Directors.

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Approved by the Board of Directors on May 28, 2025

## **SAKETH SEVVENSTAR INDUSTRIES LIMITED**

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